Indiana Online Academy
Student Information System
(IOASIS)
Fast Facts

How Do I Get There?
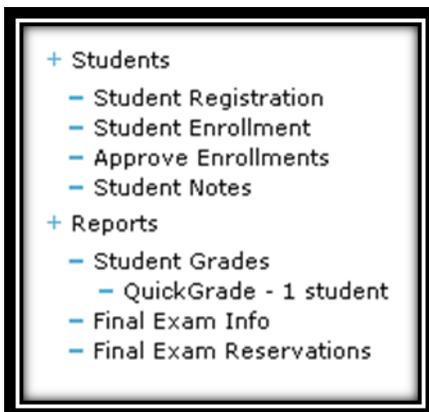**Go to our website at indianaonlineacademy.org**
Click on login.

Enter your Login and *Password.

*If you forgotten your login and/or password, click on the "Forgot Password?" link and type in your e-mail address. The system will email your username and password to you immediately.

OK, I'm Logged In, Now What?
Once you have logged in to IOASIS, you will see these choices on the left.

+ Students
  - Student Registration
  - Student Enrollment
  - Approve Enrollments
  - Student Notes
+ Reports
  - Student Grades
    - QuickGrade - 1 student
  - Final Exam Info
  - Final Exam Reservations

Register a student
Most students go online and register themselves. However, you can register a student if necessary.

Enroll a student into a course.
Most students do this on their own after they have registered. However, you can enroll a registered student into a course. You can also make a correction to the student's registration by clicking on the down arrow and selecting the correct class.

Approve a student's course enrollment
You MUST approve the course enrollment before the student will have access to take an IOA course. You will need to approve this enrollment whether the student enrolled by themselves or you enrolled the student. You can also make a change the counselor to anther counselor on staff from this page.

View or Add a Note about a student
Our instructors log notes whenever they speak with a student or parent (or attempt to make contact). You have access to view all of these notes and may make a comment here about the student. The instructor will be able to see your comment as well.

View a Student's Progress and Grade by Class
During the semester, you can view a student's current grade, the % of the course they have completed, their last login date as well as the number of times they have logged in. When the final grade has been posted for a student, you will be able to view it here. You will also be able to download a copy of the student's transcript from this link. This report is for an entire class.

View an Individual Student's Progress and Grade

During the semester, you can view a student's current grade, the % of the course they have completed, their last login date as well as the number of times they have logged in. When the final grade has been posted for a student, you will be able to view it here. You will also be able to download a copy of the student's transcript from this link. This report is for one individual student and you search by name.

View Final Exam Directions & Password

You can find the password to the IOA Student Evaluation here.
The password will appear in **RED** at the top.
Please keep this password confidential. For security reasons, the password changes periodically. Type the password into the Course Evaluation password box.

View Final Exam Reservations (Summer School Only)

You can search by class or semester and run a report to see what students are reserved for the final exams. The data includes the student login and password and can be exported to Excel.