



Please provide a list of the Guidance Counselors and their e-mail addresses; as well as where to send an invoice and to whom. The Counselor's names are listed on the registration site for the students to select their specific counselor. The system will then e-mail the counselor requesting approval as well as providing access to the student's progress, grades, final exam information and transcripts. Please return this information along with the Letter of Agreement.

**High School Name:**

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**School Address:**

<b>Counselor Name</b>	<b>Counselor E-Mail</b>	<b>Counselor Telephone Number</b>
<b>Name to send invoice/billing to if needed</b>	<b>Address</b>	<b>Phone</b>